

Dear Parent,

Thank you for your interest in the Westmoreland Suzuki School of Music. We currently offer music lessons in three locations: the Greensburg Garden and Civic Center, the Asbury United Methodist Church in Uniontown, and at 22 Wabash Avenue in Pittsburgh.

The school was set up in 1984 to offer instruction in the instrumental teaching method of Dr. Shinichi Suzuki. The Suzuki Method is based on the principle that all children learn to speak their own language, and that other skills can be taught in the same natural way. Other important aspects of the Suzuki Method are: emphasis on listening to music, the involvement of the parent and a nurturing environment, and the social interaction with other students.

Our students progress through the carefully graded repertoire at their own pace. By always praising the student's efforts, teachers and parents encourage them on to the next step. Repetition leads to memorization, development of skills, and helps the student achieve an even higher standard of playing. While musical excellence is important, the training of professionals is not the main idea. At WSSM, the emphasis is on the whole child, on education through music. Dr. Suzuki has always said that his wish is to develop the human qualities in the child, to create a good person and a good citizen, to ensure that the full potential of every student is developed.

We are pleased to offer a highly educated and diverse faculty. All of our faculty members are trained in the Suzuki method and possess several years of teaching experience.

We also have an award-winning youth orchestra which practices every week in preparation for performances and competitions at the national and international level. We are proud of our numerous alumni, many of whom have gone on to study at such institutions as the New England Conservatory, Boston University, University of Maryland, Carnegie Mellon University, Duquesne University, Cleveland Institute, and Eastman School of Music.

If you have any questions about the school or our programs, please do not hesitate to call our office in Greensburg. We hope to see you and your child soon!

Sincerely,

Christine L. Morris

FALL I 2008 SESSION

10 Weeks

The Fall I Session of the Westmoreland Suzuki School of Music will be starting on Monday, August 25 2008 at the Greensburg Garden and Civic Center, 951 Old Salem Road, Greensburg, PA 15601, the Asbury United Methodist Church in Uniontown, and 22 Wabash Avenue, Pittsburgh, PA 15220. The session will consist of 10 weeks of private and group instruction in violin, viola, cello, bass, piano, guitar, flute, recorder, and voice. All lessons are scheduled through the Greensburg office. Please call for your individual time.

Group Class

Group Classes will be offered for all instruments. Every effort is made to schedule these classes at appropriate times. Although we recognize that these times are not convenient for everyone, we wish to emphasize that Group Class is *not* optional. It is an integral part of the instruction we provide and an essential element in the Suzuki Method of music education.

Ear Training, Theory, and Musicianship

Three classes in Music Appreciation will be offered. These classes, consisting of 45 minutes of instruction in harmony, pitch, rhythm, composition and history of music, is designed for WSSM students of any instrument. These classes are held on Saturday mornings at the West End and at various times in Greensburg. The classes are grouped by ability.

***** Please Note These Dates *****

Barnes and Noble Book Fair and Concerts - T. B. A.

W.S.S.M. does not discriminate on the basis of race, color, or national origin.

W.S.S.M. is a not for profit organization with 501 (3) (c) status

INSTALLMENT PAYMENT VOUCHERS AND WORK SHEET
 FOR W.S.S.M. Fall I 2008 SESSION 10 WEEKS
PLEASE KEEP IN A SAFE PLACE WITH THE REST OF YOUR BILLS
USE ONLY ONE WORK SHEET PER STUDENT

NOTE: THERE IS A \$7.50 SERVICE CHARGE FOR USING INSTALLMENT PLAN

Student Name _____ Instrument _____

AMOUNTS DUE
 Tuition Fee \$ _____
 (see fee schedule)
 Registration Fee \$ _____
 (where applicable)
 Discounts if eligible \$ _____
 (2nd child etc.)
 Total Amount Due \$ _____

RECORD OF PAYMENTS MADE
 Deposit \$105.00 Aug. 23, 2008
 (deduct from fees)
 1st Inst. \$ _____ Sept. 12, 2008
 (one half of remaining fees)
 2nd Inst. \$ _____ Oct. 3, 2008
 (balance of fees)

(if paying in full pay this amount, no service charge if paid by registration date)
 August 23, 2008

RETAIN THIS PORTION FOR YOUR RECORDS

Student Name _____ Instrument _____

2nd Installment Oct. 3, 2008 \$ _____
1.5% Late Charge if not received at W.S.S.M. by Oct. 31, 2008 \$ _____
 Amount Paid Date _____ \$ _____

RETURN THIS PORTION WITH PAYMENT

Student Name _____ Instrument _____
1st Installment Due Sept. 12, 2008 Date _____ \$ _____

RETURN THIS PORTION WITH PAYMENT

Student Name _____ Instrument _____
Deposit and Registration Form Due Aug. 23, 2008 \$105.00
Service Charge \$ 7.50
 Date _____ \$ _____

If Paying in Full, Enter Amount Here \$ _____ **Date** _____

(Service charge does not apply to fees paid in full by registration date)

RETURN THIS PORTION WITH PAYMENT AND COMPLETED REGISTRATION FORM
VISA, MASTERCARD, AMERICAN EXPRESS & DINERS CLUB ACCEPTED

Fee Schedule for ALL INSTRUMENTS - Fall I Session 2008 - 10 Weeks

	Book 1	Books 2 & 3	Books 4+
15 minutes	\$260.00	N/A	N/A
30 minutes	\$325.00	\$345.00	\$370.00
45 minutes	\$390.00	\$425.00	\$450.00
60 minutes	\$460.00	\$505.00	\$545.00
Chorus Only	45 minutes	\$65.00	

Fee Deposit when using the payment plan, All Students \$105.00
(see payment policy below)

Registration Fee for all New Students \$40.00
Registration Fee for all Returning Students (Fall I only) \$25.00

The fee deposit (one fee per student per instrument) is applied toward the total tuition. The registration fee is a one time fee and is non refundable. Refunds cannot be made in the event of withdrawal, nor will charges be cancelled when a student discontinues private lessons after the second week of the session. No group lesson fee can be refunded or discounted. Fees may be paid in full or installments.

Payment Policy

All balances from previous sessions must be cleared before a student can be enrolled for the Fall I Session. **The full fee, or if the payment plan is chosen, the fee deposit, service charge and where applicable the registration fee, must accompany the registration form, and is due August 23, 2008.** The balance of the fees may be paid in two installments, one half payable by **September 12, 2008**, the balance payable by **October 3, 2008**. **Please Note there is a \$7.50 service charge for using installment payments.** A \$7.50 charge will be added to any account (per child) paid in arrears, as well as, any late charge applicable. A reasonable collection fee will be added to any unpaid balances.

NOTE: A late charge of 1.5% will be added to fees not received in the W.S.S.M. office by the last installment date and monthly thereafter. There will be a \$25.00 service fee for all returned checks.

Tuition Discounts

For multi-student families, there is a \$10.00 discount for each student in the family beyond the first. Each student who refers a new student to the school will receive a \$5.00 tuition discount during the session after the new student starts lessons. Discount can only be taken if you are taking a full 10 week session.

Attendance and Makeup Policy

- A) When a teacher cancels a lesson it will be made up at a time convenient for teacher and student.
- B) One make-up lesson per session is permitted.
- C) 72 hours notice of cancellation by parent or student is required if you wish to reschedule.
- D) Makeup lessons cannot be guaranteed for late registration. Any student arriving late will receive whatever time remains of his or her lesson time. Four make-up weeks will be scheduled during each school year. If the student misses more than four lessons during the year, the tuition will be forfeited.
- E) Exceptions to the above policy will be considered by the director when presented in writing, i.e., any life threatening or extended illness.

Registration Form - Fall I 2008

Parents' Names: _____
Address: _____
City, State, Zip: _____
Telephone Home: _____ Work: _____
Cell: _____ Other: _____
Student's Name: _____
Student's Age: _____ Date of Birth: _____

Race: (Needed for not-for-profit status reports)

Caucasian Asian Hispanic Black American Indian

Continuing W.S.S.M. Student? Yes

Book level: _____ Current piece: _____

Prior Training: Years Date of First Lesson at WSSM (new students) _____

Location: Greensburg Uniontown West End

Instrument: Violin Viola Cello Bass Flute Guitar Voice Choir Piano
 Recorder

Length of Lesson: 15 min 30 min 45 min 60 min

The Registration Fee and the Fee Deposit must accompany this Registration Form. If there is more than one student in your family, an additional form is enclosed.

THIS REGISTRATION FORM MUST BE COMPLETED IN FULL, EACH SESSION.

This information is necessary for audit purposes because of the School's not for profit status.

Non-Refundable Registration Fee: (\$40.00 each for first time students)

Non-Refundable Registration Fee: (\$25.00 each for continuing students) (Fall I only)

Fee Deposit (where appropriate, \$105.00 per student per instrument, see installment payment vouchers and worksheet):

Total Due with Registration: \$ _____ Balance due \$ _____

VISA MASTERCARD AMERICAN EXPRESS DINERS CLUB
CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____ AMOUNT: _____
SIGNATURE: _____

Please make checks payable to W.S.S.M. Mail the form(s) and the deposit to the above address. Please return this form with your payment by August 23, 2008.

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